

COMMUNITY ACTION: EVERYDAY SUPERHEROES

ARKANSAS COMMUNITY ACTION AGENCIES ASSOCIATION

2019 ANNUAL CONFERENCE



MAY 15-17, 2019 • WYNDHAM RIVERFRONT HOTEL • NORTH LITTLE ROCK

Arkansas Community Action Agencies Association, Inc. (ACAAA)
2019 Annual Conference • Exhibits: May 15 & 16, 2019 • Wyndham Riverfront Little Rock
SPONSOR/EXHIBITOR/PROGRAM AD FORM

Company / Organization Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

Contact Person (Name & Title): _____

SPONSORSHIPS AND EXHIBITS

Exhibit times: Wednesday, May 15 from 7:30 a.m. – 5:00 p.m.

Thursday, May 16 from 7:30 a.m. – 5:00 p.m.

**All sponsorships include an option for one tabletop exhibit —
please check your level of support and whether or not you will have an exhibit:**

LEVEL	INCLUDES:	Exhibit?	Payment
<input type="checkbox"/> Platinum Sponsorship \$5,000	<ul style="list-style-type: none">• Two 6' exhibit tables and 2 chairs (tabletop displays only).• Full-page ad in the conference program booklet.• Three complimentary conference registrations.• Special recognition during Opening General Session.	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
<input type="checkbox"/> Gold Sponsorship \$3,000	<ul style="list-style-type: none">• Two 6' exhibit tables and 2 chairs (tabletop displays only).• Half-page ad in the conference program booklet.• Two complimentary conference registrations.	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
<input type="checkbox"/> Bronze Sponsorship \$2,000	<ul style="list-style-type: none">• One 6' exhibit table and 2 chairs (tabletop displays only).• Quarter-page ad in the conference program booklet.• One complimentary conference registration.	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
<input type="checkbox"/> Tote Bag Sponsorship \$1,500	<ul style="list-style-type: none">• Name and/or logo on all conference tote bags.• One 6' exhibit table and 2 chairs (tabletop displays only).	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

PLEASE NOTE: There can be only one Tote Bag Sponsor

SPONSORSHIP OPTIONS CONTINUED next page



WITH YOUR HELP, THIS WILL BE A TRULY SUPER CONFERENCE!



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<input type="checkbox"/> Lanyard Sponsorship \$1,000	<ul style="list-style-type: none"> Name and/or logo on all conference lanyards. One 6' exhibit table and 2 chairs (tabletop displays only). 	Exhibit? <input type="checkbox"/> Yes <input type="checkbox"/> No	Payment _____
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PLEASE NOTE: There can be only one Lanyard Sponsor

<input type="checkbox"/> Notepad Sponsorship \$1,000	<ul style="list-style-type: none"> Name and/or logo on all conference notepads. One 6' exhibit table and 2 chairs (tabletop displays only). 	Exhibit: Yes	_____
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PLEASE NOTE: There can be only one Notepad Sponsor

<input type="checkbox"/> Exhibitor \$225 / \$325 (see below)	<ul style="list-style-type: none"> One 6' exhibit table and 2 chairs (tabletop displays only). Business-card ad in the conference program booklet. 	Exhibit: Yes	_____
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PLEASE NOTE: The Exhibitor rate is \$225 for nonprofit, educational, and government organizations; for for-profit companies, the rate is \$325.

PROGRAM ADVERTISEMENTS (Non-sponsors)

Please indicate what size ad you would like to place in the conference program booklet.

	AD SIZE	PRICE	PAYMENT
<input type="checkbox"/>	Full Page (7½" w x 10" h)	\$200	
<input type="checkbox"/>	Half Page (7½" w x 5" h)	\$100	
<input type="checkbox"/>	Quarter Page (3¾" w x 5" h)	\$75	

NOTE: Ads should be sent "camera ready" by e-mail attachment to ACAA communications director John Moran at jmoran@acaaa.org.

PAYMENT INSTRUCTIONS:

Make checks payable to <i>Arkansas Community Action Agencies Association, Inc.</i> and mail completed forms to: ACAAA / 1111 W. 6th St., Ste. C / Little Rock, AR 72201-3017	To pay via PayPal , please add 2.5% to the total charged and send to: https://paypal.me/ACAAALittleRock
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☐ **Please check here if you need an invoice issued.**

PLEASE NOTE:

Completed forms, payment, and signed exhibitor agreement must be received by **April 5, 2019**. *Forms received without payment and signed agreement and/or forms received after the due date are not guaranteed an exhibit table or recognition in the conference materials.* Space will be filled on a first-come, first-served basis.

Questions? Call Terry Bearden at (501) 372-0807 or send an email to tbearden@acaaa.org.

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EXHIBITOR AGREEMENT (non-exhibiting sponsors need not complete)

Name of Company: _____ **Type of Business:** _____

Name of Representative in Charge of Exhibit: _____

Mailing Address: _____

Phone: _____ **Fax:** _____ **Website:** _____

Representative's E-mail Address: _____

Exhibit times: Wednesday, May 15 from 7:30 a.m. – 5:00 p.m. / Thursday, May 16 from 7:30 a.m. – 5:00 p.m.

Character of Exhibits: Arkansas Community Action Agencies Association, Inc. (ACAAA) reserves the right to decline or prohibit any exhibit or part of an exhibit or restrict any activity within the exhibit area which is considered unsuitable.

Subletting of Space: No exhibitor shall assign, sublet, or apportion the whole or any part of the space nor allow any other party to exhibit therein without prior written consent of Arkansas Community Action Agencies Association, Inc. (ACAAA).

Installation/Dismantling: Exhibits must be installed and dismantled by exhibitors within the above time constraints. All display materials, debris, and personal items must be removed from the display area and disposed of properly.

Liability: Arkansas Community Action Agencies Association, Inc. (ACAAA) assumes no liability for loss due to theft, damage by fire or other cause. The exhibitor hereby acknowledges that Arkansas Community Action Agencies Association, Inc. (ACAAA) shall have no liability hereunder and the exhibitor shall indemnify, save, and hold harmless Arkansas Community Action Agencies Association, Inc. (ACAAA) and the host hotel from and against any and all loss, liabilities, judgments and damages, and all costs, fees, and expenses related thereto, arising directly or indirectly out of or in any way connected to this exhibitor contract for space.

Please complete this agreement and send with payment BY APRIL 5, 2019 to:

Arkansas Community Action Agencies Association, Inc. (ACAAA)
1111 West 6th Street, Suite C
Little Rock, AR 72201-3017

Amount Enclosed: \$ _____ **Check #:** _____

☐ ***Please check here to indicate if payment was made via PayPal instead of by check***

Authorized Signature _____ **Date:** _____