



**ARKANSAS COMMUNITY  
ACTION AGENCIES ASSOCIATION**



# **JOIN US FOR THE ACAA BOARD MEETING AND HUMAN RESOURCES TRAINING!**

**WEDNESDAY & THURSDAY, JULY 20-21, 2016**  
**LAW OFFICES OF WRIGHT LINDSEY JENNINGS**  
**BANK OF AMERICA BUILDING • 200 W. CAPITOL AVE. • LITTLE ROCK**

## **Wage, Overtime Rule & HR Hot Topic Training**

*A great session for Executive Directors, HR Managers, and HR department staff!*

**WEDNESDAY, JULY 20 • 15th floor**

**11:00 a.m. to 3:00 p.m.** Full Board meeting  
**11:00 a.m.** HR Affiliate meeting

**LUNCH WILL BE PROVIDED**

**THURSDAY, JULY 21 • 23rd floor**

**10:00 to 11:30 a.m.** Employment law fundamentals • Wright Lindsey Jennings attorneys  
*Session to include discussion of basic employment/civil rights laws and related discrimination, harassment and retaliation issues. Also addressed will be employee leave laws and compliance, specifically the Americans with Disabilities Act.*

**11:30 to 11:45 a.m.** Refreshment break

**11:45 to 12:00 noon** Lunch served

**12:00 noon to 1:00 p.m.** Working lunch session • Wright Lindsey Jennings attorneys

*This session will cover "hot topics" in employment law, including recent changes regarding the rights of LGBTQ individuals in the workplace and best practices for social media use in the workplace.*

**1:00 to 1:15 p.m.** Refreshment break

**1:15 to 3:00 p.m.** FLSA Basics • Wright Lindsey Jennings attorneys

*This will be a session on Fair Labor Standards Act (FLSA) basics with a discussion of highlights of the new overtime regulations, including how to prepare to implement the changes by the deadline of December 1.*

All training sessions will be interactive in nature and will allow ample time for Q & A and in-depth discussion.  
The trainers will also strive to provide helpful policy templates and examples where appropriate for attendees.

### **LOCATION AND PARKING**

- The meeting on July 20 will take place on the 15th Floor of the Bank of America building in downtown Little Rock. The Bank of America building is located at 200 W. Capitol Avenue. After parking, please go to the 1st floor to take the elevator to the 15th floor.
- The training on July 21 will take place on the 23rd floor of the Bank of America building in downtown Little Rock. The Bank of America building is located at 200 W. Capitol Avenue. After parking, please go to the 1st floor to take the elevator to the 23rd floor.
- Attendees will park in the Bank of America parking deck. Parking deck access for the building is on W. 4th Street, just to the east of the intersection of 4th and Center Streets.
- Please park in non-reserved spaces, which will generally be found on the 6th floor of the deck and above.
- Parking costs are \$1.50 per hour or \$8 maximum for the day.